

**FULL BOARD MEETING AGENDA
of the
BOARD OF HEARING AID DISPENSERS**

**10:02 a.m. to
Wednesday, December 7, 2022**

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (GET STAMP)

Board Members Present

Michael Spinti, President
Dennis Scoggins, Secretary/Treasurer
Eric Ellingson, Board member

Staff Present

Missy Poortenga, Executive Officer II
Jay Unsworth, Executive Officer I

2. Approval and Tentative Modification of Agenda Order (01:14)

MOTION: (01:36) Mr. Scoggins moved to approve the agenda as noticed. Mr. Ellingson seconded. The motion carried.

3. Review of Minutes (01:54)

- a. December 13, 2021 full board meeting

4. Public Opportunity to Comment (02:28)

The chair read the statement. No public present gave comment.

5. Board Action (03:00)

- a. Board Member Elections/Panel Assignments ([37-16-201](#), MCA)

MOTION: (03:51) Mr. Spinti moved to have current roles continue (Mr. Spinti as presiding officer and Mr. Scoggins as secretary-treasurer) and continue current panel assignments. Mr. Scoggins seconded.

- b. Rulemaking (04:05)

- i. **MAR 24-101-XXX Consideration of Department Public Participation Rules Proposal**

- 1. Amendment of ARM 24.150.101 Board Organization, 24.150.201 Procedural Rules, 24.150.202 Citizen Participation Rules
 - 2. Consider Motion to Amend ARM [24.150.101](#), [24.150.201](#) and [24.150.202](#) and Small Business Impact Determination

MOTION: (08:14) Mr. Scoggins moved to proceed with the amendment of ARM 24.150.101, 24.150.201 and 24.150.202 as recommended by the Department and if no comments are received, amend the rules exactly as proposed. The proposed amendment of ARM 24.150.101

does not directly and significantly impact Montana small businesses. The proposed amendment of ARM 24.150.201 does not directly and significantly impact Montana small businesses. The proposed amendment of ARM 24.150.202 does not directly and significantly impact Montana small businesses. Mr. Spinti seconded. The motion carried.

c. Audits (09:28)

i. Establish continuing education audit percentage (ARM [24.150.2201](#))

MOTION (12:33) Mr. Spinti moved to set the continuing education audit percentage to 10% of total renewed licensees. Mr. Ellingson seconded. The motion carried.

ii. Establish calibration audit percentage (ARM [24.150.601](#))

MOTION: (13:16) Mr. Spinti moved to set the calibration audit percentage to 10% of total renewed licensees. Mr. Ellingson seconded. The motion carried.

6. Department Reports (13:30)

a. Executive Officer

1. Budget Report for FY23
2. Application Report
3. CE Audit Report
4. Calibration Audit Report
5. 2023 Legislation

7. Items of Interest (35:45)

a. International Hearing Society Licensing Board Conference – Virtual, December 7, 2022 12pm MST

8. Adjourn (43:22) The meeting adjourned at 10:45 a.m.